



**Louisiana Uniform
Local Sales Tax Board**

Regular Board of Directors Meeting May 21, 2020 1:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/83964440273?pwd=c3lKb2NybGRlU3ZQWmw2cmVaNWdkUT09>

-AGENDA-

PUBLIC COMMENT

This meeting will be available via Zoom and members of the public are encouraged to provide comments to the Zoom chat function.

- 1. Roll Call**
- 2. Adoption of the Agenda**
- 3. Approval of Minutes 03/12/20**
- 4. Board member requests: None**
- 5. Remote Seller Commission Update (Ms. Krennerich)**
- 6. Executive Director's Report**
 - Website updates
 - AUP policies (adoption)
 - Multi-parish refund PPM (adoption)
 - Best Practices (discussion)
 - Look Up System Update (Mr. Mekdessie)
 - Amend By-laws (Mr. Kolb)
 - Advisory Drafts-in progress (Mr. Cline)
 - Contract Addendum – Blue Goat
 - Board Funding Agreements (status)
 - VDA Update
- 7. Financial Reports**
 - Statements as of 04/30/20
 - Y-T-D Budget Review
 - Bills Paid, Manual checks issued
 - FY 20-21 Budget preparation

OTHER BUSINESS

ADJOURNMENT

Notice and Certification to Hold Video Conference Meeting
Louisiana Uniform Local Sales Tax Board

In an effort to reduce and limit the spread of COVID-19 in Louisiana, and to preserve the health and safety of all members of the public, Governor John Bel Edwards has declared the COVID-19 Public Health Emergency and ordered that it is necessary to limit public gatherings in a single place at the same time in an effort to avoid individuals being in close proximity to one another.

As a result of the public emergency, the limitations imposed on public gatherings and personal interactions, the need to observe social distancing, and the need for a number of Board members to travel to any physical meeting location from multiple parishes, the Executive Director of the Louisiana Uniform Local Sales Tax Board hereby certifies that in order to protect the health, safety, and welfare of the public and the Members and staff of the Louisiana Uniform Local Sales Tax Board, and because the Louisiana Uniform Local Sales Tax Board is otherwise unable to operate due to quorum requirements, it is necessary to conduct the Louisiana Uniform Local Sales Tax Board Meeting on May 21, 2020 via videoconference in order to assure the presence of a quorum of the Board members.

The May 21, 2020 meeting of the Louisiana Uniform Local Sales Tax Board will be held via Zoom videoconference with reasonable efforts made for observation and input by members of the public pursuant to Governor's Proclamation Number 59 JBE 2020. Information regarding how members of the public may observe and provide comment during the Board's Zoom videoconference is found on the Agenda for the May 21, 2020 meeting being posted concurrently herewith.